

Doctoral Dissertation Reading Committee



Stanford University

Please address questions concerning this form and submit the completed form to your home department.

Instructions:

This form is to be submitted by the student to the department graduate studies administrator to initiate the department appointment of a doctoral dissertation reading committee.

Policy:

The doctoral dissertation reading committee consists of the principal dissertation adviser and two other readers. At least one member must be from the student's major department. Normally, all members are on the Stanford Academic Council. A minimum of two Academic Council members must be on all reading committees.

The reading committee, as proposed by the student and agreed to by the prospective members, is endorsed by the chair of the major department on this Doctoral Dissertation Reading Committee form. The student's department chair may, in some cases, approve the appointment of a reader who is not on the Academic Council (via the Petition for Non-Academic Council Doctoral Committee Members form), if that person is particularly well-qualified to consult on the dissertation topic and holds a Ph.D. or equivalent foreign degree.

Former Stanford Academic Council members, emeritus professors, and non-Academic Council members may serve on a reading committee. A non-Academic Council member (including emeritus professors and former Academic Council members) may replace only one of three required members of dissertation reading committees. If a non-Academic Council member is to serve as the principal dissertation adviser, however, the appointment of a co-adviser who is currently on the Academic Council is required.

The reading committee must conform to University regulations at the time of degree conferral. Exceptions allowing two non-Academic Council members on the dissertation reading committee when a member of the committee becomes emeritus may be granted by the department chair through the Petition for Non-Academic Council Doctoral Committee Members.

See GAP 4.8, Section 1.1 (<http://gap.stanford.edu/4-8.html>) for further details on Dissertation Reading Committee.

Deadlines:

This form must be submitted before approval of terminal graduate registration (TGR) status or before scheduling a University oral examination that is a defense of the dissertation. The reading committee may be appointed earlier, according to the department timetable for doctoral programs.

All subsequent changes in the composition of the reading committee must be approved by the chair of the Ph.D. major department prior to submission of the dissertation (via the Change of Dissertation Adviser or Reading Committee Member form).

Doctoral Dissertation Reading Committee



Stanford University

Please address questions concerning this form and submit the completed form to your home department.

Student Information:

Last or Family Name	First	Middle
_____ _____ _____ _____ _____ _____ _____ _____	_____	_____
Stanford Student Number (8 digits, first digit is 0)	Department Name	Email Address
_____	_____	_____
Title of Dissertation		

Expected Date for Oral Examination	Expected Date for Submission of Dissertation	
_____	_____	

Dissertation Reading Committee Information:

Each member of the dissertation reading committee will certify that the work is of acceptable scope and quality by signing the final copies of the dissertation, which is then submitted to the Graduate Degree Progress Office.

Principal Dissertation Adviser:

Printed name	Department	Academic Council Member?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____			
Title	_____			
_____	_____			
Signature	Email address (required)	Date		
_____	_____	_____		

Co-Adviser (if required):

Printed name	Department	Academic Council Member?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____			
Title	_____			
_____	_____			
Signature	Email address (required)	Date		
_____	_____	_____		

Reader:

Printed name	Department	Academic Council Member?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____			
Title	_____			
_____	_____			
Signature	Email address (required)	Date		
_____	_____	_____		

Reader:

Printed name	Department	Academic Council Member?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____			
Title	_____			
_____	_____			
Signature	Email address (required)	Date		
_____	_____	_____		

Reader (Optional):

Printed name	Department	Academic Council Member?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____			
Title	_____			
_____	_____			
Signature	Email address (required)	Date		
_____	_____	_____		

To Be Completed by Department

Signature of Department Chair	Date
_____	_____
Name of Departmental Administrator	Date of Access input
_____	_____