

**PROGRAM TRANSFER APPLICATION FOR MA STUDENTS**

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**STUDENT INFORMATION**

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**CURRENT PROGRAM**

Current Program: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

Director's Name: \_\_\_\_\_

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**REQUESTED NEW PROGRAM**

New Program: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

Director's Name: \_\_\_\_\_

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To initiate a potential transfer of program, students must submit this form to Caroline Stasulat via email (stasulat@stanford.edu) along with a 1-2 page narrative detailing the following:

- A. An academic justification for the transfer request
- B. A descriptions of the resources available in the proposed transfer program that are not available in the current program
- C. A detailed description of the plan for completing the academic requirements of the new program (including a revised program proposal form)

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**TRANSFER AGREEMENT**

The MA Directors reviewed this request on \_\_\_\_\_ and have agreed upon the following outcome:

- 1. Acceptance to an alternate MA program (please specify: \_\_\_\_\_)
- 2. Acceptance into an individually-designed MA program without capstone
- 3. Acceptance into an individually-designed MA program with capstone
- 4. Transfer request denied
- 5. Withdrawal from the Graduate School of Education

Student Signature: \_\_\_\_\_

New Director's Signature: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Associate Dean Signature: \_\_\_\_\_

Current Director's Signature: \_\_\_\_\_

Subplan Update Submitted by Programs Officer