

## PhD Application 2012-2013

### ***Program Options for PhD***

The PhD Program is full-time, on-campus program. Part-time and distance-learning are not offered. On the application, choose one of the following programs:

- Anthropology of Education (SHIPS)
- Developmental and Psychological Sciences (DAPS)
- Economics of Education (SHIPS)
- Elementary Education (CTE)
- Educational Linguistics (SHIPS)
- Educational Policy (SHIPS)
- Higher Education (SHIPS)
- History/Social Science Education (CTE)
- History of Education (SHIPS)
- International Comparative Education (SHIPS)
- Learning Sciences and Technology Design (CTE, DAPS, SHIPS)
- Literacy, Language, and English Education (CTE)
- Mathematics Education (CTE)
- Organizational Studies (SHIPS)
- Philosophy of Education (SHIPS)
- Race, Inequality, and Language in Education (SHIPS)
- Science Education (CTE)
- Sociology of Education (SHIPS)
- Teacher Education (CTE)

Doctoral students may add a minor, MA and/or second program once matriculated at Stanford.

Transfer units may count toward the doctoral degree. Review of these transfer units is done after matriculation. Up to 45 credit units (1 quarter unit = 1.5 semester units) can be transferred if taken at an accredited institution and if Stanford offers a comparable course. The Registrar's Office must approve all unit transfers in addition to SUSE. Should all 45 units be approved, doctoral students need only complete 90 units of coursework to graduate (135 units are required for graduation).

### ***Application Timeline***

Application will be available on our website in mid September. The application deadline for the doctoral program is December 6, 2011 (no second rounds or extensions – all materials, including letters of recommendation, GRE and TOEFL scores need to be submitted by the deadline). Applicants need to self-report their scores on the application before submitting. Applicants can check the status of their recommendation letters online and should follow up with the recommenders early and often! Admitted Students notified regarding decisions in mid to late February.

### ***Application Fee Waiver***

The application is administered and managed by the University's Office of Graduate Admission, not the School of Education, and only their office can issue an application fee waiver. Information about the waiver can be found on the Office of Graduate Admissions site at: <http://studentaffairs.stanford.edu/gradadmissions/applying/fee-waiver>. Should you have questions about obtaining a fee waiver, please contact the Office of Graduate Admissions directly at [gradadmissions@stanford.edu](mailto:gradadmissions@stanford.edu). *Important note:* Requests for fee waivers must be received 15 business days prior to the School's application deadlines to apply.

*Institute for the Recruitment of Teachers (IRT):* Applicants who have participated in IRT are eligible for a waiver of the application fee. IRT participants should contact the Institute directly

for details on how to request the waiver. Requests should be received by the Office of Graduate Admissions ([gradadmissions@stanford.edu](mailto:gradadmissions@stanford.edu)) at least 15 business days prior to the program application deadline. Their office will contact you via email regarding the status of your waiver.

*McNair/MARC Scholars:* Applicants who have participated in the McNair Scholars program or the MARC program are eligible for a waiver of the application fee. Applicants must submit a letter from the McNair/MARC coordinator at their undergraduate institution confirming their status as a current McNair/MARC scholar (via fax or postal mail) which includes: Applicant Name, Applicant Email Address, and that the application is to the School of Education. Requests should be received by the Office of Graduate Admissions at least 15 business days prior to the program application deadline. Their office will contact you via email regarding the status of the waiver.

For the Office of Graduate Admissions contact information, please go to: <http://studentaffairs.stanford.edu/gradadmissions/about/office>. All inquiries about application fee waiver should be directed to the Office of Graduate Admissions.

### **Testing Requirements**

*GRE:* Stanford will accept both old and new versions of the test. Additionally, if applicants have taken the test within the past five years (from the time you apply) the scores will be considered valid. The last time to take the GRE for the 2012-2013 application is September 30, 2011, so that applicants will be able to obtain their scores and include them on the application before submission deadlines. Applicants who take the test after September 30, 2011 may not have their official scores sent to Stanford (it takes over 6 weeks after the test taker receives them), resulting in an incomplete file. If an application self-reports their scores on the application, the file will be marked as complete (admission will be conditional until official scores are obtained from ETS).

*TOEFL:* TOEFL is required from all applicants whose first language is not English regardless of citizenship. No other tests are accepted in place of the TOEFL. Tests must be taken prior to the program's application deadline and application submission. Self-reported scores should be recorded on the application before submission, so completion of the exam prior to September 30, 2011 is strongly recommended. The minimum TOEFL scores required are 250 for the computer-based test, 600 for the paper-based test and 100 for the internet-based test.

Exception for TOEFL: Individuals who have completed (not only attended) a bachelor's degree or a master's degree (or the equivalent of either degree) at an accredited institution where all instruction is provided in English. This does not apply if the courses were completed in a country where English is spoken, though not all courses were provided in English.

### **Application/Program Requirements**

For a full list visit us at: <https://ed.stanford.edu/admissions/application-reqs/phd>

### **Funding**

All students (international, non-CA residents, etc) who are admitted to the doctoral program will receive four academic years of financial support, which includes:

- Tuition for Autumn, Winter and Spring Quarters

- Living Stipend (in the form of an assistantship – usually RAship with advisor). Approx \$7,700 per quarter (Aut, Win, Spr) for 11-12.

### ***Statement of Purpose and Faculty***

It is extremely important to demonstrate in your statement of purpose that your interests converge closely with the current research of faculty who work in the program to which you are applying. Other doctoral applicants will certainly do this, and if you don't, you will forfeit an important competitive advantage to them.

For all doctoral student applicants, SUSE requires a well-focused research interest and knowledge of what kind of research applicants hope to pursue in depth while at SUSE. Each applicant will want to find one or two faculty (or more) with whom they want to work to pursue these research questions. Finding a faculty member whose current research complements the research questions of the applicant is critical.

To start the search for a potential faculty advisor at SUSE, read the faculty profiles and about their *current* research. Some faculty have shifted their research interests over the years, so it is important to look at the focus of their current work. If there are faculty with whom the applicant shares research interests, applicants should go online or to a library and look up their most current publications. This investigation can be labor intensive, but is worthwhile! This will help applicants understand faculty interests and help applicants decide if there's a match.

Before contacting faculty directly, know that not all faculty are open to contact with applicants before reviewing their application. Some faculty prefer to wait until they've reviewed all applicants before working with prospective students. Still, some faculty are open to answering questions about their research. In order to be fully prepared, do research on their current work before contacting them. This will help give you reference points for the discussion.

There will be two places to highlight faculty matches on your application. One is in your statement of purpose; the other will be on the supplemental application. Applicants should be sure to include any faculty with whom they intend to study in both places on the application.

### ***Deferrals***

SUSE does not offer deferral options. If an admitted student decides not to come in the Fall, they are encouraged to apply when they are ready (and are re-evaluated with the other applicants for a future cohort).

### ***Re-Applying***

We are not able to re-activate applications or supporting documents from previous applications. Re-applicants must follow the same application requirements as new applicants by submitting a new online application and new supporting documents (including letters of recommendation, official transcripts and having ETS re-send score reports to Stanford).

### ***Useful Websites***

- Academics (PhD): <https://ed.stanford.edu/academics/doctoral>
- SUSE Admissions website: <http://ed.stanford.edu/admissions>
- Faculty Research and Profiles: <https://ed.stanford.edu/faculty-research>
- Financial Aid: <https://ed.stanford.edu/admissions/financing/doctoral>

- GRE: <http://www.ets.org/gre/>
- TOEFL: <http://www.ets.org/toefl>
- PhD Handbook: <http://ed.stanford.edu/academics/doctoral-handbook>
- Office of Graduate Admissions (Registrar's Office):  
<http://studentaffairs.stanford.edu/gradadmissions>