



## Procedure for the Dismissal of Masters Students At GSE

All students at GSE are expected to meet university and program requirements for their degrees and fulfill minimum progress requirements. Program requirements include professional expectations and competencies. The following process outlines the general steps followed prior to reaching a decision to dismiss a student from a masters program at the GSE:

1. A warning is issued in writing to the student by the Associate Dean of Student Services detailing the situation and deficiency. Prior to issuing the warning, the Associate Dean will consult with the director of the program in which the student is enrolled about the case, or in the case of programs with no director, with the Area Committee Chair or faculty sponsor who oversees administration of the program.
2. Extenuating circumstances, if communicated by the student, are considered.
3. A plan of action to remedy the deficiency, if the deficiency is deemed to be correctable, with stated goals and deadlines, is communicated to the student in writing.
4. The issue of continuation in the program or dismissal is subsequently decided upon by majority vote of the Area Chairs in Education (ACE) Committee. At least three members of the Committee must participate in the deliberations. A recommendation for action is made by the Committee to the Associate Dean for Student Affairs. A written summary of the decision is sent to the student.
5. A summary of the School discussions, votes, and decisions is placed in the student's file.
6. The student is provided the opportunity to examine his or her file, if desired.
7. The student is advised on her or his rights to appeal under the Student Academic Grievance Procedures, as detailed in the Stanford Bulletin.

## Professional Expectations and Competencies for STEP Candidates

The California Standards for the Teaching Profession (CSTPs) and Teaching Performance Expectations (TPEs) provide a framework for assessing and documenting the teacher candidate's progress throughout the program. In addition to the CSTPs, the candidates are also held to the professional standards and expectations as outlined in the following documents: the National Education Association (NEA) Code of Ethics and the Family Education Rights and Privacy Act (FERPA)